



**FARMVILLE DETENTION CENTER**

OFFICE OF THE DIRECTOR  
508 WATERWORKS ROAD  
FARMVILLE, VIRGINIA 23901

June 6, 2022

MEMORANDUM FOR RECORD

RE: Annual Review of Farmville Detention Center Detainee Supervision Guidelines

In accordance with DHS PREA standard 115.13 and ACA standard 4-ALDF-2A-14, the Farmville Detention Center conducted a thorough and comprehensive staffing analysis during the month of May 2022. This staffing analysis was executed by the Director of Detention, Deputy Director of Detention Services, and PSA Compliance Manager. Data used in this analysis was compiled and tabulated from June 1, 2021, until May 31, 2022. In establishing appropriate and adequate staffing levels for detainee supervision and determining the availability of video monitoring to protect detainees against sexual abuse the following components were assessed:

1. Generally Accepted Detention and Correctional Practices.

**Findings:** The Farmville Detention Center (FDC) operates under a direct supervision model and therefore a detention officer is always present in the housing units to provide constant supervision and monitoring which enables for the prevention, detection, deterrence, and response to inappropriate detainee behavior. Additionally, the facility has three cameras in each housing unit which are strategically located in such a manner that allows for sufficient surveillance and oversight. Video from digital cameras currently have an archived history of approximately 1 year. The facility also houses detainees in the Restricted Housing Unit, Protective Custody Housing Unit, and Medical Base. These areas are also continuously staffed with a detention officer and likewise, have adequate video monitoring to enhance the safety of detainees by providing additional oversight and observation capabilities. Areas of the facility that offer programs, services, and other operational functions such as Health Care, Processing, Visitation, Food Service, Video Tele-Court, Asylum hearings, Barbershop, Law Library, Chapel, Multipurpose Center, and Indoor and Outdoor Recreation are also continuously staffed with detention officers to provide custody, control, and constant supervision of detainees during out of housing unit activities and events. To assist in direct detainee supervision and oversight there are a total of 182 digital cameras strategically located in all areas of the facility, where detainees are authorized access.

Ordinarily, the minimum manning for day shift, 0600 hours until 1800 hours, is 27 detention officers, 2 control center officers for video monitoring, 2 processing officers, 7 recreation officers, and 2 supervisors acting as Shift Commander and Assistant Shift Commander. Likewise, minimum manning for night shift, 1800 hours until 0600 hours, is 23 detention officers, 2 control center officers for video monitoring, 2 processing officers, and 2 supervisors performing the responsibilities of Shift Commander and Assistant Shift Commander. The facility has 732 general population housing unit beds and operating under full capacity the security staff to detainee ratios for day shift are 1 to 18.3 and 1 to 25.2 during night shift. These ratios were determined by factoring the minimum manning for both

shifts and the overall staff to detainee ratios are much lower considering administrative support staff, medical staff, and food service staff. Any deviation from posting minimum manning is an extremely rare occurrence, which requires the approval of the Chief of Security or Director of Detention. Due to COVID-19, FDC has periodically adjusted the minimum manning requirements for both day shift and night shift and these modifications to staffing were based on the facility's average daily population and number of general population housing units open. However, operating under COVID-19 conditions the security staff to detainee ratios for day and night shift are lower than the ratios are if the facility was functioning at full capacity. An assessment of FDC's current correctional practices with specific emphasis of direct detainee supervision, video monitoring capabilities, and staff to detainee supervision ratios provides no justification or need to adjust staffing levels or existing operational protocols based off this annual staffing analysis.

2. Any Judicial Findings of Inadequacy.

**Findings:** The Farmville Detention Center has not received any judicial findings of inadequacy.

3. The Physical Layout of Facility.

**Findings:** The Farmville Detention Center is one main building, divided into two sections. The front section of the facility comprises of administrative offices, Visitation, Video Tele-Court, Processing, Food Service, Laundry, the Restricted Housing Unit, Medical Department, and a separate detached building used for Asylum hearings. The rear section of the facility comprises of nine dormitory housing units, a Protective Custody general population housing unit, Barbershop, Commissary, Law Library, Chapel, Multipurpose Center, and Indoor Recreation. Outdoor Recreation is located on the north end of the facility and contains four recreation areas where detainees receive four hours of outdoor recreation. Dorm 1 has a bed capacity of 100; Dorm 4 has a bed capacity 98; Dorm 5 has a bed capacity of 102; Dorms 2 and 3 have a bed capacity of 46 and 44 respectively; Dorm 6 has a bed capacity of 80; and Dorms 7, 8, and 9 each have a bed capacity of 84. Finally, the Protective Custody general population housing unit has a capacity of 10 beds with the Restricted Housing Unit having a capacity of 14 beds, and Medical Base having the capacity of 14 beds. Facility operations closely monitors available bed capacity daily to prevent ICE from surpassing the total capacity of 732 general population housing unit beds.

Security, control, and safety of the detainee population is paramount to the mission of the Farmville Detention Center and as previously stated the facility operates under the direct supervision paradigm requiring a detention officer to be posted in all areas of the facility where detainees are present or allowed access. To assist and augment sound correctional practices of constant supervision FDC has state of the art video monitoring with 182 digital cameras strategically located throughout the facility. Past deficiencies in video coverage have been examined and adjustments to camera angles and placement have been made to diminish identified blind spots. The facility's video monitoring system has an archived history of approximately 1 year and this feature enhances FDC's ability to prevent, detect, and respond to allegations of sexual abuse because facility investigators can review recorded footage long after an incident occurred.

Policy and procedure have been established to allow for detainees to shower, perform bodily functions, and change clothing without being viewed by staff of the opposite gender. These procedures include opposite gender announcements when entering the housing units and cameras that cover the bathrooms are pixel distorted thus safeguarding the privacy of detainees. Additionally, each individual detainee showering stall has curtains installed to prevent any staff member from viewing detainees showering. Furthermore, the facility handbook and detainee education provided during intake informs residents that they are required to be dressed when outside their bunk area. The annual review and analysis of the existing physical layout of the facility concluded that no changes to policies, procedures, and practices, or structural improvements need to be implemented to enhance the overall

safety of the detainee population as it specifically pertains to preventing sexual harassment, abuse, or assault.

4. The Composition of the Detainee Population.

**Findings:** The Farmville Detention Center had no new intakes during the twelve-month reporting period, June 1, 2021, through May 31, 2022. No detainees were identified as at risk for abusiveness or victimization based on the facility's established screening protocols and no detainees self-identified as being gay, bisexual, or self-identified as being transgender, intersex, or gender nonconforming. An assessment on the composition of the detainee population with specific emphasis on vulnerable residents does not justify the need to further adjust current security staffing levels to enhance the sexual safety of detainees based on the annual staffing analysis conducted in May 2022.

5. Prevalence of Substantiated and Unsubstantiated Incidents of Sexual Abuse.

**Findings:** During the twelve-month reporting period, the Farmville Detention Center conducted no Prevention of Sexual Abuse (PSA) investigations. No report or allegation of any detainee experiencing sexual harassment or abuse by another detainee, staff, contractor, or volunteer was made. As a result, the Director of Detention has determined there is no reason to adjust current security staffing levels.

6. Outcome and Recommendations of Sexual Abuse Incident Review Reports.

**Findings:** No sexual abuse incident review was convened during the period under analysis for the reason explained in section 5 of this memorandum. The existing security staffing plan and video monitoring capabilities are adequate and do not justify any increase in staffing levels to enhance the sexual safety of the detainee population.

7. Other Relevant Factors: Length of Time Detainees Spend at Farmville Detention Center.

**Findings:** The average length of stay for a detainee at the Farmville Detention Center has been calculated to be 60.3 days. A detainee's length of stay at the Farmville Detention Center was analyzed and determined to be a possible contributing factor to the extremely low prevalence of detainee reports of incidents involving sexual harassment, abuse, and assault. Other contributing factors include the implementation of a direct supervision model, use of video monitoring technology, and an unwavering commitment to protect the sexual safety of the detainee population, which is an essential component of the mission of the Farmville Detention Center.

8. Attached to this memorandum, please see the detailed staffing analysis plan of all security personnel and positions conducted in June 2022.

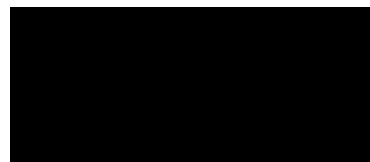
A copy of this report has been forwarded to the ICE PSA Coordinator and ICE Field Office Director.



Director of Detention  
Farmville Detention Center



Dep. Director of Detention Services  
Farmville Detention Center



PSA Compliance Manager  
Farmville Detention Center



**FARMVILLE DETENTION CENTER**

508 WATERWORKS ROAD  
FARMVILLE, VIRGINIA 23901

January 4, 2022

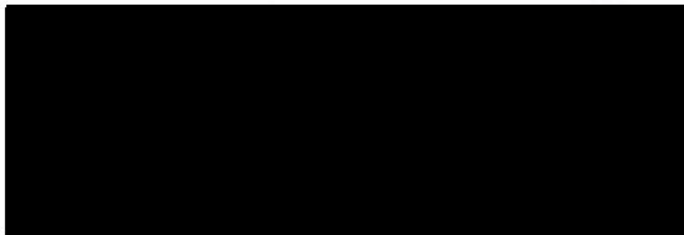
MEMORANDUM FOR RECORD

RE: Annual Review of Sexual Abuse Investigations and Resulting Incident Reviews for  
2021—Negative Report

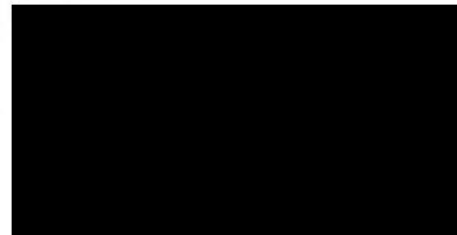
In accordance with DHS PREA standard 115.86 and the 2011 ICE PBNDS, 2.11: Sexual Abuse and Assault Prevention and Intervention, an annual review of all sexual abuse investigations initiated in 2021 was completed on January 3, 2022. This annual review was prepared by the Deputy Director of Detention Services and the Prevention of Sexual Assault Compliance Manager.

During the calendar year, the Farmville Detention Center conducted no sexual abuse investigations and resulting incident reviews due to a report of any detainee experiencing sexual harassment or abuse by another detainee, staff, contractor, or volunteer. Consequently, no assessment or recommendations are being made to improve upon the facility's sexual abuse intervention, prevention, and response efforts.

As required by the DHS PREA standards, this Negative Report has been submitted to the Director of Detention for forwarding to the ICE Field Office Director and ICE PSA Coordinator.



Deputy Director of Detention Services  
Farmville Detention Center



PSA Compliance Manager  
Farmville Detention Center